

## **St. Gerald School Advisory Board**

2016-2017 School Year

Approved Minutes

April 11, 2017

School Library – 6:30 p.m.

### Opening (Nancy Kochanowicz)

Opening Prayer: Lectio Divina- Whatever you do, do from the heart, as for the Lord and not for others, knowing that you will receive from the Lord the due payment of the inheritance; be slaves of the Lord Christ. Colossians 3:23-24

Roll Call- Attendees-Kris Sigmund, Nancy Kochanowicz, Christy Keenan, Carisa Dillon, Natalie Whitman, Tobi Mathouser, Allison Balus, Michaela Goerke, Nikki Batenhorst  
(Absent: Fr. Mark Nolte, Phil LaSala, Katie Digilio, Sarah Cunningham)

Approval of March Minutes- Allison Balus provided the motion to approve the March minutes as changed, with Natalie Whitman to second the motion to approve. The March SAB minutes were approved with a unanimous vote of the Board.

### Principal Report (Michaela Goerke)

- Principal Position:
  - Congrats to Christy Keenan!! Mrs. Goerke is contracted through June. Will assist with transition
- External Visit for NE Accredited Schools
  - Report was provided to SAB group. Link to full report will be put on Sycamore
  - Thank you to those who served on the panel
- Teacher Contracts
  - Distributed March 15, Due back tomorrow (waiting on 4-5 to be returned)
  - Currently two openings: 1. Kindergarten-Trish Buechler retiring; 2. Computer Teacher. Joyce is also retiring from her position in the Kitchen. May look at creative, cost effective ways to replace Joyce's position (i.e. volunteers, student volunteers, Teacher Assistants, etc.)
- Calendar Events
  - April 20-21: Outdoor Ed
  - April 20: 4<sup>th</sup> Grade to Lincoln
  - April 21: 7<sup>th</sup> Grade Field Trip, 8<sup>th</sup> Grade Service Day
  - April 22: First Communion Rehearsal at 9:15
  - April 23: First Communion at 2:00pm
  - April 26: Sacrament Breakfast and Mass
  - April 28: Walk of Pride
  - May 2: Teacher Appreciation Day
  - May 3: Noon Dismissal – Last School of Faith for Teachers for the year

- May 11: St. Gerald Arts Showcase (Variety/Talent Show being led by Mrs. Huber, Mrs. McDermott and Mrs. Kruger)
- May 12: May Crowning Mass
- May 13: Confirmation
- May 17: 8<sup>th</sup> Grade Activity Day and Last Day of School, 1<sup>st</sup> Grade Field Trip to Zoo
- May 19: 4<sup>th</sup> Grade Pioneer Day
- May 22: Field Day
- May 23: Graduation Breakfast
- May 23: Graduation
- May 24: PreK Graduation in the gym @ 6:30
- May 25: 8:15 All-School Mass, 11:00 Dismissal for Summer

Assistant Principal Report (Christy Keenan) Nothing additional to Principal Report

Pastor Report (Fr. Mark Nolte) None

#### Committee Reports

- Home & School (Nikki Batenhorst)
 

Bulletin Board in church was updated and WOP flyers will be available. As of 4/10/17 \$4500 had been raised for WOP. The Pancake Man, Ralston Mayor and the Ralston Police and Fire Departments will be in attendance. H&S is also working on the Sacrament Breakfast to be held on 4/26/17 for 2<sup>nd</sup> and 8<sup>th</sup> grade students as well as the May Teacher Appreciation Luncheon to be held on 5/2/17. H&S is working to create a reusable, "progress banner" to display on the school campus so parents, visitors, teachers and students can visually see donation progress/goal. Michaela will send an email reminder before Easter break, encouraging students to approach family members for donations over the holiday weekend.
- Recruitment Committee (Natalie Whitman)
 

4<sup>th</sup> of July Parade, Uniform Sale and Buddy Family/Back to School are next activities planned for Recruitment Committee. RC will work with Christy Keenan to come up with plan/goals going forward.

Angel Auction raised \$105k after all expenses. Right now, they are drafting 'thank yous' and will be putting together a survey for attendees to complete. There is no word on someone to chair/co-chair for next year. Also working to fill the Development Director role this summer-this person will most likely be in charge of the Angel Auction going forward, but we would still need sub committees in place.
- Maintenance Committee (See March minutes)
- Finance Committee (None)

- Parish Council (None) Nancy reported out for Katie Digilio that Pastoral Council is working with Father Mark to identify some of his duties that Pastoral Council can assist with.

#### Other Business

- School's Policy Review Update (Nancy K.) Work on School's Policy Review will continue after school dismisses for the summer.
- Constitution and By Laws for SAB (Nancy Kochanowicz) All SAB members now have a signed copy of this document. Nancy will ensure that the signed copy of the Constitution and By Laws will be put on Sycamore and the St. Gerald website. Going forward, a copy of this document will also be provided to new SAB members and the SAB application will also include a link to the SAB Constitution and Bylaws.

#### SAB President:

- Three SAB Applicants for 2017-18 School Year-applications and qualifications were discussed. Congratulations to Katie Fehrman and Bridget Wilson. Nancy will notify them and provide them with a signed copy of the SAB By Laws and Constitution. They will join us at our May meeting on 5/9/17 as guests.
- School Bulletin Board at 96<sup>th</sup> & Q for May: Carisa Dillon-Outdoor Education

#### Closing Prayer

#### Adjournment

Next Meeting: Tuesday, May 9th, 2017 6:30 School Library