

St. Gerald School Advisory Board

2016-2017 School Year

Approved Minutes

October 11, 2016

School Library – 6:30 p.m.

Opening (Nancy Kochanowicz)

Prayer-Lectio Divina- For I know well the plans I have in mind for you, says the Lord, plans for your welfare, not for woe! Plans to give you a future full of hope. Jeremiah 29:11

Roll Call- Attendees-Kris Sigmund, Nancy Kochanowicz, Phil LaSala, Michaela Goerke, Christy Keenan, Carisa Dillon, Nikki Batenhorst, Natalie Whitman, Sarah Cunningham, Tobi Mathouser (Absent: Fr. Mark Nolte, Katie Digilio, Allison Balus)

Approval of September Minutes-Phil LaSala provided the motion to approve the September minutes. Kris Sigmund seconded the motion to approve. The minutes were then approved by a unanimous vote of the Board.

Principal Report (Michaela Goerke)

- **Accreditation Visit-** Visit to St. Gerald is scheduled for February 22, 2017. Accreditation Team Members include Sandy Suiter, St. Robert; Barb Marchese, St. Vincent de Pauli; Chris Segrell, Christ the King; Kayleen Wallace, St. Joan of Arc; Maureen Hoy, Mary Our Queen; Mary Simerly, St. Phillip Neri.
Michaela met with the St. Gerald Faculty Accreditation Committee on October 11, 2016 from 3:30-5:00. This committee includes Michaela Goerke, Christy Keenan, Mary Treinen, Mary Greg, Chris Zadina and VanNessa Krueger. This committee will work together to provide all documentation needed, according to the “Suggested Worksheet/Guideline for Reviewing Rule 10 in Accredited Nonpublic Schools Elementary” (please see below).
- **Casual Day on Friday for Catholic Relief Services \$1-** Funds raised will be donated to people affected by Hurricane Matthew
- **First Quarter Ends Friday-** Report cards to be sent home on October 19th. Sycamore changed grading data entry format so Christy is working with teachers to work through the challenges. The PE grading glitch has also been resolved-there is no longer a numeric value assigned to PE grades, therefore PE grades do not impact GPA, Honor Roll, etc. Overall the first quarter has gone well. Students have been accepting of the staffing changes and have really stepped up, starting our year off positively!
- **Parent-Teacher Conferences-** Online sign up begins Saturday at 10:00 am. On October 27th, there will be a noon dismissal and conferences will be held from 1:00-7:00 pm.

There was conversation about getting a substitute teacher for Mr. Kotrba to allow him more time to meet with parents. Mrs. Goerke will look into this as an option.

Assistant Principal Report (Christy Keenan)

As stated above, Christy is working with teachers on the challenges inputting grading data on Sycamore since the system was reformatted.

Pastor Report (Fr. Mark Nolte) None

Committee Reports

- Home & School (Nikki Batenhorst & Sarah Cunningham)
Back to School Bucks-teachers have used the majority of the money they have been given. New teachers were given \$300, and existing staff were given \$200 for classroom supplies. The money that is not spent will be used to purchase items on the Wish Tree, located outside of the school office.
Bake for Books will take place on October 22, 23. Please use Signup Genius to volunteer for this event.
WOP is scheduled for Friday, April 28, 2017. This is a school day.
Michaela would like to attend the next H&S meeting, scheduled for October 19th to communicate a possible need for tuition assistance.
- Recruitment Committee (Kris Sigmund & Natalie Whitman)
Going forward, Natalie Whitman will represent Recruitment Committee. Michaela and Christy are talking to Father Mark about Veteran's Day events at school.
- Maintenance Committee
No September Meeting. Michaela confirmed that the school walk-through with engineers took place on September 23rd and went well.
- Finance Committee
Meetings will now be held on a quarterly basis.
See July Minutes
- Parish Council (Michaela reported for Katie Digilio)
Parish Council is moving forward with plans to implement the Divine Renovation Book.

Pending Business

- School's Policy Review Update (Phil LaSala)
Phil reported that we are waiting on the Archdiocese's revised policies with final edits. Upon completion, Patrick Slattery will send to Phil LaSala. Once received, Phil proposes that St Gerald follow and adopt the same policies unless specific requirements of local school boards are required.

SAB President:

*School Bulletin Board at 96th & Q for October: Phil LaSala

*Schedule December Social at Kris Sigmund's house – December 13th 6:00pm. Drinks will be provided. Please bring snacks to share. Kris will send address out as we approach the date. Invitation to follow.

Closing Prayer

Adjournment

Next Meeting: Thursday, November 10 at 7:00 p.m. due to Election Day. Please mark your calendars accordingly. We will return to our regular schedule in January.